

ATTACHMENT 3

Reading an adjustment on the paper Remittance and Status Report

When either a provider submits an adjustment request on a claim or a Medicaid-generated adjustment occurs on a provider's claim, the adjustment will appear on the provider's Remittance and Status (R/S) Report.

It is vital that providers understand how to read an adjustment on the R/S Report in order to properly balance recipient accounts. The following is a basic description of the layout and information that appears on the R/S Report when an adjustment processes. Refer to Attachment 4 of this *Wisconsin Medicaid and BadgerCare Update* for a sample R/S Report with an adjusted claim.

1. *Previous Claim* — This is the previous claim that was processed for the services. The message, "This is an adjustment to previous claim XXXXXXXXXXXXXXXX paid on MMDDYY," indicates when the previous claim processed. The original claim is then printed.

All item(s) on the previous claim appear with a "-" in front of the dollar amounts. The minus signs appear because the claim is being "reversed" or "negated out" of the processing system to allow the adjustment to be examined. The minus signs on the previous claim do not mean that reimbursement is being taken away.

2. *Adjustment Claim* — The adjustment claim can be identified by a 15-digit claim number beginning with 19, 39, 49, 59, or 79. The adjustment claim is the reprocessing of the previous claim plus the corrections which needed to be made.

Compare each detail on the previous claim with each corresponding detail on the adjustment claim. If the adjusted detail is reimbursed at a greater amount than the previous claim, additional reimbursement for the difference is made.

3. *601 Receivable* — If the adjusted detail is reimbursed at a lower amount than the previous claim, an accounts receivable will be established. (This is identified by the code "601," "Receivable established for balance of \$XXX.XX which will be withheld from future payments.")

Example: In the sample R/S Report which shows an adjustment (Attachment 4), an accounts receivable of \$15.23 has been established. This number is based on the following computation:

Paid amount on previous claim =	\$15.23
Paid amount on adjusted claim =	\$ 0.00
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Accounts Receivable	\$15.23